

**CITY OF MILLEDGEVILLE****JOB ANNOUNCEMENT**

**POSITION:** Maintenance Supervisor

**DEPARTMENT:** Water Distribution Maintenance

**SCHEDULE:** Full-Time - 8-hour shifts (On-Call when needed)

**SALARY:** Negotiable – Dependent Upon Experience

**JOB ANNOUNCEMENT:** January 8, 2018 to January 26, 2018

**JOB SUMMARY:**

This position is responsible for supervising and participating in the installation, and repair of water and sewer mains and lines. Perform preventive and routine maintenance on equipment; coordinates service and repairs with Shop personnel as necessary. Install and repair sewer and water line taps; ensures that proper grade and compaction are achieved. Cuts asphalt to reach water and sewer lines; repairs utility cuts necessitated by water and sewer repairs. Responsible for the installation and repair of fire hydrants and the disconnect and/or restoration of water and sewer services.

**KNOWLEDGE REQUIRED FOR THIS POSITION:**

- Must currently possess or successfully obtain Waste Water Collection/Water Distribution license within one year of hire.
- Knowledge of the methods and practices in installing, maintaining, and repairing water and sewer mains and lines.
- Knowledge of state and federal guidelines relating to the operation of a water distribution and sewage collection system.
- Knowledge of the geography of the city.
- Skill in laying pipe.
- Skill in the use of such tools as wrenches, pumps, line locator, concrete saw, jackhammer, and metal detector.
- Skill in the construction, maintenance, and repair of water and sewer lines and mains.
- Skill in operating and maintaining equipment such as a backhoe, roller, dump truck, jet washer, trencher, sewer rodding machine, boring machine, and tractor with bush hog.
- Skill in supervision

**MINIMUM QUALIFICATIONS:**

- High School Diploma or GED
- Must possess or successfully obtain Waste Water Collection/Water Distribution License within one year of hire.
- Must possess or successfully obtain a Class B CDL License within one year of hire.
- Valid State of Georgia Drivers License
- Skill in driving a truck.
- Skill in standard masonry practices.
- Skill in the use of such tools and equipment as backhoe, front-end loader, roller, dump truck, trencher and other equipment used in the water and sewer construction, maintenance and repair.

(Note: The listed duties are illustrative only and are not intended to describe each and every function which may be performed in the job class. The omission of specific statements does not preclude management from assigning specific duties not listed herein if such duties are a logical assignment to the position)