



Film Permit Application

Name of Company _____

Address _____

Primary Contact _____ Phone Number _____

Location of Filming _____

Date of Filming _____

Begin set up (time): _____

End of Filming _____

Filming (time): _____

Break Down (time): _____

On-site contacts: Location Manager _____ Phone _____

Cell Number _____ Email: _____

Type of Project:

_____ Student Project**	_____ Feature Film	_____ TV Program
_____ Commercial	_____ Music Video	_____ TV Movie
_____ Corporate Video	_____ Documentary	_____ PSA
_____ TV Series	_____ Other	

** Student projects must have an email from the supervising professor to verify current enrollment status before a permit is issued.

Description of Project: _____

Uses:

_____ Street/Lane Closure (see attached Request To Close Street Application)

_____ Camera on Street or Curb or Sidewalk

_____ Drive Shots of Car _____ Drive with Flow of Traffic _____ Tow Shots

_____ Smoke/Fire/Other Pyro (attach appropriate permits)

Services Required:

_____ City Police _____ Fire Department _____ Public Works Department
_____ Water _____ Sanitation _____ Other

Special Effects or Stunts:

_____ Smoke/Fire/Pyro _____ Vehicles _____ Animals
_____ Simulated Weapons Used _____ Falling/Jumping from Height _____ Other

Attachments:

_____ Map _____ Insurance Certificate _____ Property Notification
_____ Hold Harmless Agreement _____ Other
_____ Fees

Applicant Signature

Date

FEES:

- 1) Application fees for low-impact activity permits shall be \$100.00 and the application fee for a high-impact activity permit shall be \$250.00. Application fees are non-refundable and must be paid, in full, at time of application.
 - a. Additional fees and charges may be assessed based upon specific requirements, including fees for monitoring of public safety or special services by a City department, based upon labor, time and equipment necessary to provide the service. When using City-owned buildings or property other than public road rights-of-way, for production activities a separate rental fee or charge may be negotiated.
 - b. Any additional fees assessed must be paid in full prior to issuance of a permit.
 - c. A signed Indemnification and Hold Harmless agreement, in a form acceptable to the City Attorney, shall accompany the application, together with a Certificate of Insurance naming the City as an additional insured.